



TRINITY METROSM

9/30/2025

ADDENDUM #1

THIS ADDENDUM IS ISSUED TO:

TITLE: Fuel Delivery Services

RFP Number: 25-T050

Purpose: Answers to Vendor submitted questions

1. What is the annual volume of gas and diesel for this bid? **72,000 unleaded, Diesel 10,000.**
2. What is the average order size for the fixed fuel tanks and the generator tanks? **10,000 gallons unleaded, Diesel 20,000 gal.**
3. How many fixed fuel tanks and generator tanks are there? **Generators are not included on this solicitation if they were in it the billing will need to be separated.**
 - a. How many different addresses? **One location - 1601 E. El Paso, Fort Worth, TX 76102**
 - b. Are they above or below ground tanks? **Below ground**
 - c. Are truck pumps required at any delivery locations? **Yes**
 - d. Can these sites accommodate transport trucks? **Yes**
4. Who was the previous vender for this contract? **Freedom of Information Act (FOIA)**
5. Can you provide the bid tabulations from the previous solicitation? **Freedom of Information Act (FOIA)**
6. Can you release an example invoice and Bill of Lading (BOL) from the previous contract? **Freedom of Information Act (FOIA) form required.**
7. What is the anticipated start date for the new contract? **December 2025**
8. Are common carriers considered subcontractors? **Yes**
9. Is billing based on gross or net gallons? **Net gallons**

10. Is this bid awarded by line item (product type) or all-or-nothing? **All or nothing**
11. Could you explain the bid price sheet further?
- a. Just to confirm, this is a fixed price contract for each gallon of unleaded, diesel and diesel red? **Yes, price per each product.**
 - b. What does the “Min Qty (Gallons)”, “Min Price per Gallon,” “Max Qty (Gallons)” and “Max Price per Gallon” entail?
 - **Min Qty (Gallons)** refers to the lowest quantity of fuel purchased that qualifies for the "Min Price per Gallon."
 - **Min Price per Gallon** is the base rate you would charge for purchases up to the "Min Qty."
 - **Max Qty (Gallons)** refers to the total volume of fuel purchased that qualifies for the lower "Max Price per Gallon." This quantity should be the threshold (or maximum volume in a given period) that triggers the lower price.
 - **Max Price per Gallon** is the discounted or lower rate charged when the total purchases meet or exceed the "Max Qty
 - c. What price is used for award? **Lowest overall Estimated Total Annual Cost after an internal projected annual usage figures**
 - d. Should the quoted price per gallon include all associated costs such as freight, additives, taxes, and surcharges?
 - **Yes. Pricing must be all inclusive**
 - **Taxes should not be included on final invoice as Trinity Metro in tax exempt will not be charged taxes.**

ALL TERMS OF THE REQUEST FOR PROPOSAL REMAIN THE SAME UNLESS CHANGED THROUGH A WRITTEN AMENDMENT TO THE REQUEST FOR PROPOSAL. NO ORAL CHANGES ARE BINDING. CHANGE REQUESTS MUST BE IN THE FORM OF A WRITTEN REQUEST TO BE ANSWERED IN A WRITTEN ADDENDUM.

RESPONDANTS MUST ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE FORM 1 IN THEIR PROPOSAL. FAILURE TO DO SO MAY INVALIDATE THE PROPOSAL.

End of Addendum # 1